

# ROANOKE CO-OP BOARD OF DIRECTORS AGENDA

Location: WebEx/CoLab Conference Room A hybrid

Date: October 16, 2023

Time: 5:30pm

Time	Topic	Documents	Presenter	Outcome
5:00 – 5:30	Gather, share food, settle			Eat, enjoy
	<b>Preliminaries</b>			
5:30 – 5:35	Agenda Review, Check-in	Agenda	Chair	Decide
5:35 – 5:40	Approve Last Meeting's Minutes	Draft Minutes	Secretary	Decide
5:40 – 5:45	Member Comment Time		Chair	Listen
5:45 – 5:55	<b>Board Process</b>	Gayle's motion	Chair	Discuss, Decide
5:55 – 6:05	<b>Tech Review - Google Drive</b>	File structure diagram	Board Asst	Listen, Ask questions
	<b>GM Reporting</b>			
6:05 – 6:10	Monthly update report	FYI reports	GM	Quick Q&A
6:10 – 6:25	B5: Treatment of Customers	Monitoring report	GM	Decide (Use Decision Tree)
	<b>Self-Monitoring</b>			
6:25 – 6:35	D1: Unity of Control	Policy, Survey Results	Secretary	Discuss
6:35 – 6:40	<b>Break</b>			
	<b>Board Decisions</b>			
6:40 – 6:55	Education Planning	Proposal	Chair	Discuss, Decide
6:55 – 7:15	Officer Elections	Survey Results	Chair	Discuss, Decide
7:15 – 7:20	Enroll in CBLD	Attachment	Chair	Discuss, Decide
	<b>Closings</b>			
7:20 – 7:25	Review Decisions & Actions		Secretary	Discuss
	Preview next meeting topics	Calendar	Chair	Discuss
7:25 – 7:30	Debrief/Evaluate Meeting	Q's in memo	Chair	Discuss
	Adjourn Meeting - good job!			Decide

## Attachments

1. "Deliberative Improvement" article
2. Gayle's motion
3. Google Drive File Structure
4. GM Reports - Monthly FYI & B5: Treatment of Customers
5. Board Monitoring Policy – D1: Unity of Control & Survey Results
6. Education Committee Report & Education Plan Proposal
7. Officer Election Survey Results
8. CBLD Program Information
9. Executive Committee Report