

# ROANOKE CO-OP BOARD OF DIRECTORS AGENDA

Location: Zoom/CoLab Conference Room A hybrid

Date: January 15 , 2023

Time: 5:30pm

Time	Topic	Documents	Presenter	Outcome
5:00 – 5:30	Gather, share food, settle - MLK Day!			Eat, enjoy
	<b>Preliminaries</b>			
5:30 – 5:35	Agenda Review, Check-in	Agenda	Chair	Decide
5:35 – 5:40	Approve Last Meeting's Minutes	Draft Minutes	Secretary	Decide
5:40 – 5:45	Member Comment Time		Chair	Listen
	<b>Education</b>			
5:45 – 6:00	Google Drive - tech review & archive	Harry's Opinion	Liaison	Listen, Discuss
	<b>GM Reporting</b>			
6:00 – 6:05	Monthly update report	FYI reports	GM	Quick Q&A
6:05 - 6:25	B2: Planning & Financial Budgeting;	Monitoring	GM	Discuss, Decide
6:25 - 6:35	B1: Financial Cond. & Acts. (Q3, 2023)	reports		(using decision tree)
6:35 – 6:40	<b>Break</b>			
	<b>Self-Monitoring</b>			
6:40 – 6:50	C: Global Governance Commitment D: Global Board-Mgt Connection	Policy, Survey Results	Secretary	Discuss
	<b>Board Discussions/Decisions</b>			
6:50 - 7:05	Yearly Reflections: What have we learned? How to integrate & lead?	Individual Writing	Chair	Discuss, Decide
7:05 – 7:20	Review GM Compliance Table & Produce Eval. Letter (exec. session)	GM Compl. Table	Chair	Discuss, Decide
	<b>Closings</b>			
7:20 – 7:25	Review Decisions & Actions		Secretary	Discuss
	Preview next meeting topics (MYP?)	Calendar	Chair	Discuss
7:25 – 7:30	Debrief/Evaluate Meeting	Q's in memo	Chair	Discuss
	Adjourn Meeting - good job!			Decide

## Attachments

1. Harry Rhodes' email opinion on document retention
2. GM Reports - Monthly FYI; B2: Planning & Financial Budgeting; B1: Financial Conditions & Activities (Q3 2023)
3. Board Monitoring Policy – C: Global Governance Commitment; D: Global Board/Mgt. Connection
4. Board Monitoring Survey Results
5. GM Compliance Table
6. GM Evaluation Guide
7. 2022 GM Compliance Evaluation Letter (sent confidentially under separate cover)
8. Committee Reports