

ROANOKE CO-OP BOARD OF DIRECTORS AGENDA

Location: WebEx/CoLab Conference Room A hybrid

Date: July 17, 2023

Time: 5:30pm

Time	Topic	Documents	Presenter	Outcome
5:00 – 5:30	Gather, share food, settle			Eat, enjoy
	Preliminaries			
5:30 – 5:35	Agenda Review, Check-in	Agenda	Chair	Decide
5:35 – 5:40	Review & Approve Last Mtg's Minutes	Draft Minutes	Secretary	Decide
5:40 – 5:45	Member Comment Time		Chair	Listen
5:45 – 6:15	Auditor -Wegner (Executive Session)	Report	Bruce Mayer	Listen, Q&A
	GM Reporting			
6:15 – 6:20	Monthly update report	FYI reports	GM	Quick Q&A
6:20 – 6:35	B6: Staff Treatment & Compensation	Monitoring reports	GM	Decide (Use Decision Tree)
6:35 – 6:40	Break			
	Board Decisions			
6:40 – 7:00	Meeting Structure & Process (including Gayle's motions & planning for board education)	Document	Chair & Ed. Comm.	Discuss, Decide
7:00 - 7:10	Email expectations	Guidelines	Chair	Discuss, Decide
7:10 – 7:20	Self-Monitoring C6: Officer's Roles	Policy, Survey Results, Motion(s)	Secretary	Discuss
	Closings			
7:20 – 7:25	Review Decisions & Actions		Secretary	Discuss
	Preview next meeting topics (DEI resolution?)	Calendar	Chair	Discuss
7:25 – 7:30	Debrief/Evaluate Meeting Adjourn Meeting - good job!	Q's in memo	Chair	Discuss Decide

Attachments

1. June Draft Minutes
2. Wegner Report (Management Letter especially)
3. GM Reports – B6: Staff Treatment & Compensation
4. Monitoring Report Decision Tree
5. Board Monitoring Policy – C6: Officer’s Roles
6. Board Monitoring Survey Results
7. Email Expectations – Draft Guidelines
8. Executive Committee Report
9. Education Committee Report
10. A Recipe For Good Board Meetings
11. Motions & Support (from Gayle)